

Defense Intelligence Senior Level (DISL)
Position Vacancy Announcement
For the
National Geospatial-Intelligence Agency

Announcement No. HQ NGA DISL 2009-5A

Opening Date: 11 August 2009

Closing Date: 18 September 2009

Position Title/Series: Deputy Director, Acquisition Engineering Office/Series IP-2210

Number of Vacancies: 1

Salary Range: \$117,787 -\$162,900 per annum

Location: National Geospatial-Intelligence Agency (NGA)
Acquisition Directorate
Acquisition Engineering Office
Reston, VA

Area of Consideration: All Sources

NOTE: Amended closing date to 18 Sept 2009.

How to Apply: TO BE CONSIDERED FOR THIS POSITION, FOLLOW THE DIRECTIONS BELOW. To receive **FULL** consideration, mail or hand deliver an **original and four stapled copies** of your current application. You must identify the position vacancy announcement number. There is no application of preference, therefore, an Application for Federal Employment (OF-612) or a resume may be used. **Certain information is required** to be submitted, e.g., full name, mailing address, phone numbers, e-mail address, social security number, country of citizenship, education and work experience, current salary, and highest federal civilian grade held. External applicants (if a current or former civilian government employee) should submit one copy of their most recent Notification of Personnel Action, SF-50 noting your current position, grade, and salary level. Permanently attach all components of each application package. Do not place application materials inside report covers or folders, or submit documents not specifically requested, as they will not be used in the evaluation process. **Faxed or e-mailed applications cannot be accepted.**

Applicants will be rated and ranked by an agency Qualifications Review Board using only the information submitted for consideration. Applicants who do not separately address and document their demonstrated experience, training, and/or education in support of the Technical Qualifications will be ineligible for further consideration. Failure to provide all the required information and copies could result in an ineligible rating. Incomplete applications will not be considered.

Submit your application to: **National Geospatial-Intelligence Agency**
Erskine Hall, Rm 176, HDE, Mail Stop D-49
4600 Sangamore Road
Bethesda, MD 20816-5003

Applications must be received by the closing date. A postmark will **NOT** prevail. Applications will **NOT** be returned. Please reference announcement number shown above.

BRAC Information: As a result of Department of Defense (DoD) Base Realignment and Closure (BRAC) initiative, all major NGA facilities within the greater Washington, DC metro area will be consolidated to Springfield, VA in 2011. Note that you may be required to relocate in the future, based on mission need, nature of work performed by NGA, and the needs of NGA partners worldwide.

Basic Duties and Responsibilities:

The Deputy Director, Acquisition Engineering Office (AE), shares responsibility with the Director AE (D/AE) for the engineering and integration of highly complex NGA systems developed for and deployed to National System for Geospatial-Intelligence (NSG) users worldwide. Supports D/AE in managing an organizational structure that includes eight divisions, 150 government personnel, and over 200 contractors. Incumbent, along with D/AE, is the principal authority for NGA in the areas of systems engineering and systems engineering management. Key processes managed include (but not limited to): supporting formulation, establishment, and/or analysis of NSG Enterprise-level systems engineering management plans, policies, and decisions; resolution of complex, controversial or precedent-setting issues that have a crucial bearing on the accomplishment of current or future NSG systems engineering activities, and internal coordination of AE activities and projects with NGA's research and development, acquisition programs, information infrastructure, operations and production, and support elements. Represents NGA at senior level meetings and conferences. Duties include overseeing systems engineering management and resource management, and representing D/AE as required. Assists in coordinating NGA systems engineering activities with other Department of Defense (DoD), Intelligence, U.S. Civil agencies and foreign governments.

Position Demands: Educational background must include a bachelor's degree or higher in systems engineering, operations research, management science, or a closely related physical science. A graduate degree in a pertinent discipline is expected. A doctorate degree in a pertinent field is desirable but not required. This position is a Critical Acquisition Position in accordance with the Defense Acquisition Workforce Improvement Act (DAWIA). The applicant selected for this position must apply for membership to the Acquisition Corps and obtain Level III DAWIA Certification in Systems Planning Research Development & Engineering (SPRDE) – Systems Engineer, SPRDE - Program Systems Engineer or Program Management within 18 months of being selected for this position. Note: A baccalaureate (or higher) degree in engineering, physics, chemistry, biology, mathematics or related field is required for certification in the SPRDE career fields.

Technical Qualification Requirements: Applicants will be rated on the “Specialized Experience” requirements and “Additional Factors” identified below which are essential for successful performance in the position. These statements should be included as separate attachments (**not to exceed 2 pages for Specialized Experience and 2 pages for each Additional Factor**) and are a narrative explanation of your relevant background and experience. These statements must show that your experience, education, and accomplishments reflect the competence and professional standing required to provide expertise required by this position. Technical Qualification Statements that do not clearly address the qualification criteria will not be adequate for evaluation. (A recommended approach for addressing the Technical Qualifications is provided at the end of this vacancy announcement.)

A. Specialized Experience: This executive level position requires experience in systems engineering characteristic of and as described in the above duties and responsibilities.

Individual must be able to make significant contributions to the advancement of the field as evidenced by previous, documented efforts.

B. Additional Factors: The following will be considered in determining the candidate's qualifications:

1. Demonstrated expert level knowledge of applied systems engineering and engineering management.
2. Demonstrated ability in resource planning, contract management, program development, and execution.
3. Demonstrated knowledge of Department of Defense or Intelligence Community acquisition and engineering policies, procedures, and practices.
4. Knowledge of and experience with the National System for Geospatial-Intelligence (NSG).

List of Publications: Provide a list of publications or papers you have authored with title, date, and any co-authors, and state the impact on the scientific, technical and/or intelligence community.

Evaluation Methods: Applicants will be evaluated based on job-related criteria identified under the Qualification Requirements by a screening panel of senior representatives with functional backgrounds relevant to this position. Interviews may be conducted.

Security Clearance and Access Level: This position requires access to classified Defense Department and Intelligence Community information. The individual selected must already possess, or be immediately eligible for, a TOP SECRET security clearance and access to Sensitive Compartmented Information. U.S. citizenship is required for the granting of a security clearance.

Other Requirements:

1. Applicant selected for this position is subject to the completion of a one-year probationary period in conjunction with the appointment at the DISL level. (Applicants selected from outside NGA are subject to the completion of a two-year probationary period associated with their initial appointment to the Agency.)
2. This position is covered under the Ethics in Government Act of 1978 (P.L. 95-521). Incumbent is required to file an Executive Personnel Financial Disclosure Report (SF-278) with the NGA Office of General Counsel.
3. State the lowest pay you will accept and current base salary.
4. Provide the name, address, and telephone number of three references to substantiate your qualifications.
5. Employment is subject to requirements of the NGA Drug Testing Program.
6. You may be required to successfully complete a polygraph examination for the position you applied for and/or for any future position(s).

Other Information:

1. Permanent Change of Station (PCS). Travel/Transportation expenses are authorized.
2. Veteran's preference does not apply to the Senior Executive Service.

3. Copies of this announcement and other general information may be obtained through the NGA Websites:

NGANet -

http://people.nga.ic.gov/htbin/hd/dbman/people.cgi?db=exec&uid=default&view_search=announce

NGA SBU –

http://osis.nga.mil/ngabin/hd/dbman/people.cgi?db=exec&uid=default&view_search=announce,

or <https://www1.nga.mil/NGAJobs/Pages/DISESDISLVacancies.aspx> and OPM's USAJobs, or by

calling (301) 227-2531/2877 or DSN 287-2531/2877.

4. Applications will not be returned.

5. Use of postage paid Government agency envelopes to file job applications is a violation of Federal law and regulation.

6. Please identify how you became aware of this vacancy, e.g., opm.gov, The Washington Post, NGA Web Page, employee, etc.

The National Geospatial-Intelligence Agency is an Equal Opportunity Employer. All qualified applicants will receive consideration for appointment without regard to race, age, religion, color, national origin, sex, marital status, sexual orientation, handicap, lawful political affiliation, or any other non-merit factor. This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

The following approach is recommended for addressing Technical Qualifications:

Provide a brief summary of your professional experience before describing the “Specialized Experience” requirements. Provide sufficient examples of your accomplishments and explain the accomplishments in terms of the following three elements: (1) Identify specific projects and **activities** in which you participated and describe what you did; (2) Describe the **context**, or environment, within which these activities occurred, mention other individuals (by title) or groups involved; and (3) Explain the **outcomes** of your actions, these outcomes should reveal the quality and effectiveness of your contributions and demonstrate your ability to achieve results.

Your Technical Qualification Statements should include evidence of the senior scientific/technical/management experience and professional credentials needed to perform the duties of the position and contain enough examples to provide a sound basis for assessment of your qualifications.